

**Capital Projects Committee - Municipal Water**  
**Meeting Minutes: Monday, June 21, 2021 at 9:00 AM**  
**Small Meeting Room**

**Remote Participation:** Jacqueline Beebe, Town Administrator; Aimee Eckman, Select Board; Russ French, Finance Committee; Chief Kent Farrenkopf; Chief Adam Bohannon; Kim St. Aubin, Water Department; Environmental Partners Group - Jackie Tupper, Wes Stinson, Ryan Trahan, Mark White

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The meeting was called to order by Jacqueline Beebe at 9:07 AM.

Phase 2A – Status Update and Budget

Jackie Tupper reviewed the status:

- Still open and SRF will close loan in October 2021
- Remaining budget approximately \$64,000

Phase 2B – Status Update and Budget

Jackie Tupper reviewed the status:

- Substantially completed in March
- Coordinating with DPW Superintendent to work on paving of roads
- 89% of the budget is complete
- Expect budget to be under by the contingency of about \$200,000

Phase 2C – Status Update and Budget

Jackie Tupper reviewed the status:

- Work started in April and May 2021
- The 2 contracts are 20% and 12% complete
- All residents should be able to hook up at the end of the summer

Phase 2D– Status Update and Budget

Jackie Tupper reviewed the status:

- Permitting should be done in October and bids will go out in the winter
- SRF loan will be requested in August 2021

Phase 2E– Status Update and Budget

Jackie Tupper reviewed the status:

- Last phase focused on the roads in the CCNS area
- This area has 19 homes on one side of the road and 4 on the other side
- Based on the cost for the project, the Town may consider other options

Other Business

Other updates provided:

- 150 pending applications
- 1449 total hookups
- Jacqui Beebe noted that we have reached the point where the system is paying for itself
- Kim noted that she is receiving a few calls asking if there is a betterment available to help people to cover the cost to hook up

- Preparation work in District H will begin shortly
- Preparing work to file for a grant to the USDA to cover costs not paid under the SRF loans

#### Approve Minutes

1. May 10, 2021

Aimée Eckman made a motion to approve the minutes of May 10, 2021

Russ French seconded the motion

**VOTE: Aimée Eckman, Yes; Russ French, Abstain; Jacqui Beebe, Yes**

#### Adjournment

Aimée Eckman made a motion to adjourn the meeting at 9:48 AM

Russ French seconded the motion

**VOTE: Aimée Eckman, Yes; Russ French, Yes; Jacqui Beebe, Yes**

Respectfully Submitted,



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Laurie Gillespie-Lee